

Bainton and Ashton Parish Council

Parish Office: Stonycroft, Millstone Lane, Barnack, PE9 3ET
Telephone: 07944 054546
Email: bainton.ashton.clerk@live.co.uk

Minutes of a meeting held at The Reading Room, Bainton on 1 February 2011 at 7.38pm.

Draft Minutes - subject to approval at next meeting.

1. **Members present.**
Zena Coles (Chairman), Andy Totten (Vice Chairman), Graham Fletcher, Judith Morrice, Richard Harris.
2. **To note apologies for absence.** None
3. **Declarations of interest in items on the agenda.**
 - a. **Declarations by members:** Items 6g & 7d: Graham Fletcher, Richard Harris, and Judith Morrice.
4. **To confirm and sign the minutes of meeting held on 4th January 2011.**
Approved by the Council and signed by the Chairman.
5. **Members of the public are invited to address the council.** No items were raised.
6. **Finance.**
 - a. **Monthly financial report: Agreed and signed by the Chairman.**
 - b. **Budget for 2011/12: Agreed and signed by the Chairman.**
 - c. **Financial Regulations:** The Clerk reported that the Council was required to put in place Financial Regulations governing all aspects of the Parish finances. **It was agreed** that a draft be circulated to councillors for agreement at the next meeting. **Action - Clerk.**
 - d. **Asset Register and Risk Assessment:** A list of items was noted for inclusion, draft to be circulated to councillors for agreement at the next meeting. **Action - Clerk.**
 - e. **Bank Interest:** Search for better terms. **It was agreed** to allow the more time for research. **Action - Clerk.**
 - f. **Internal Auditor:** Mr. Michael Perkins of Hawthorn Farm, Ashton, had agreed to act as Internal Auditor for the Council. **It was noted** that satisfactory references had been supplied by Councillors John Holdich and David Over of Peterborough City Council. **It was agreed** to appoint Mr. Perkins to the position at a fee of £20.00 per hour. **Action - Clerk.**
 - g. **Allotment Costs Vat receipts: It was agreed** to carry the item over to the next meeting.
 - h. **Authority to pay:** The following items were approved by the Council:
 - i. Clerk's salary and expenses: for January, £191.35.
 - ii. Clerk's tax, for January £36.80.
 - iii. Ufford Parish Council, subscription share for three months, £30.94.
7. **Environment.**
 - a. **Bus Stop Lay By: It was agreed** to carry this item over to the next meeting.
 - b. **Bainton Green Road bench and tree(s): It was agreed** to carry this item over to the next meeting.
 - c. **Playground:**
 - i. Notice: **It was agreed** to carry this item over to the next meeting.
 - ii. Maintenance: **It was agreed** to carry this item over to the next meeting.
 - d. **Allotment Gateway: It was agreed** to carry this item over to the next meeting.
 - e. **Grass Cutting: It was noted** that Graham Fletcher will oversee grass cutting to ensure work is carried out in accordance with the 2011/12 budget. Zena Coles will write to Bainton Church to ensure churchyard maintenance is kept with the 2100/12 budget.

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- f. **Washdyke:** It was agreed to carry this item over to the next meeting.
 - g. **Roads and Pavements:** It was noted that the Barnack Road pavement tarmac surface needs repair and the drains to the area of road adjacent to 'Treetops' were blocked or inoperable and consequently caused severe flooding on the road whenever it rained. It was also reported that various road signs in the parish were obscured by vegetation or dirt and needed attention. **Action - Clerk.**
8. **Other items.**
- a. **Neighbourhood Council:** Report by Andy Totten; £1560.00 has been awarded to Barnack and Bainton and Ashton for the purchase of two grit bins for each village. **It was agreed** to place the bins as follows; one adjacent to the notice board at Ashton and the other in Bainton Reading Room car park and to send the locations to Julie Rivett of Peterborough City Council. **Action - Clerk.**
 - b. **Publicity and Long Term Village Strategy:** **It was agreed** to invite all parishioners and Jim Daley and John Wilcockson of Peterborough City Council to the Annual Meeting in May. **Action -Clerk.**
9. **Village Matters - for discussion only.**
- a. Retrospective Planning Application Brookfield, Barnack Road: Sheep Shelter.
 - b. Cambs Acre Affordable Housing: Speaker to be invited to March meeting. **Action Clerk.**
 - c. Police Panel invitation.
 - d. Speed Watch scheme: update on progress with village coordinators, two so far.
10. **Date of next meeting.** 7.30pm on Tuesday 1st March 2011.
11. **Meeting Closed.** The meeting was declared closed at 9.00pm.
12. **This is a true record of the meeting held on 1st February 2011.**

Signed.....

Date.....