

Bainton and Ashton Parish Council

Parish Office: Stonycroft, Millstone Lane, Barnack, PE9 3ET
Telephone: 07944 054546
Email: bainton.ashton.clerk@live.co.uk

Minutes of a meeting held at The Reading Room, Bainton on 7th September 2010 at 7.30pm.

Draft Minutes - subject to approval at next meeting.

1. Members present.

Councillors: Zena Coles (Chairman), Andy Totten (Vice Chairman), Graham Fletcher, Richard Harris, Judith Morrice.

2. To note apologies for absence.

None.

3. Declarations of interest in items on the agenda.

Item 6b: Graham Fletcher, Richard Harris, Judith Morrice.

Item 7a: Richard Harris.

Item 9d: Graham Fletcher, Richard Harris, Judith Morrice.

4. Members of the public are invited to address the council.

The following items were discussed:

- a. Playground opening hours notice: It was hoped that Peterborough City Council would supply a notice as soon as possible.
- b. Playground Willow tunnel: John Shone of Rutland Willow is due to inspect and give his opinion on future action.

5. To confirm and sign the minutes of meeting held on 3rd August 2010.

Approved by the Council and signed by the Chairman.

6. Finance.

a. **Monthly financial report: Noted.**

b. **Allotment financial report: It was agreed** to make payment of remaining donation monies to the allotment association. Allotment entrance renovations, quotes received were **noted** and **it was agreed** to obtain further information and prices. **Action - Graham Fletcher.**

c. **Community Leadership Fund: Report deferred** until after a Ward meeting on 15th September at the Granary.

d. **Bank Mandate: It was agreed** to arrange online banking for the Clerk. **Action - Zena Coles.**

e. **Authority to pay:** The following were approved and signed.

- i. Clerk's salary and expenses: for August, £382.81.
- ii. Andy Perkins: grass cutting, £90.00
- iii. Councillor Training: for Richard Harris and Graham Fletcher, £70.00.
- iv. Anglian Water: Allotment water bill, 23/04/10 - 20/07/10, £39.88.
- v. Zena Coles: contribution to retiring clerk's present, £10.00.

7. Planning.

a. **Application: 10/00864/FUL**, Construction of two storey 4 bedroom dwelling at Brookfield, Barnack Road, Bainton. **It was agreed** that the council had no objections.

b. **Application: 10/01006/CTR**, Conservation Area trees notification, felling at Langham Cottage, Church Lane, Bainton. Permission Granted. **It was agreed** that the council had no comment to make.

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- c. **Online Planning Service:** It was agreed to use the Peterborough City Council online service and receive circulation of the pclists bulletins.

8. Environment.

- a. **Bus Stop Lay By: Report noted.** It was agreed to ask David Over to submit the report to Peterborough City Council and request a meeting between the City Council and Parish Council.
- b. **Bainton Green Road Tree:** It was noted that Peterborough City Council may have a tree for the autumn and it was agreed to plant a tree at the junction of Ufford Road and Bainton Green Road. **Action - Judith Morrice.**
- c. **Grass Cutting:** It was agreed, to set a budget of nine cuts a year and to liaise with Andy Perkins to produce an agreed plan of areas to be cut. **Action - Graham Fletcher.**
- d. **Footpath Clearing:** It was agreed to organize a working party to clear away vegetation encroachment. **Action - Richard Harris.** It was also agreed, to request the Fix it Van to sweep the pavement alongside the wall on Barnack Road. **Action - Clerk.**
- e. **Churchyard Maintenance:** It was agreed to meet with the Church Warden and discuss a schedule of work. **Action - Clerk.**

9. Other items.

- a. **Allocation of Councillors' Responsibilities:** It was agreed to allocate duties as follows:

Neighbourhood Council	Andy Totten
Barnack Ward	Zena Coles & Judith Morrice
Lighting	Judith Morrice
Playground	Graham Fletcher & Richard Harris
Allotments	Graham Fletcher & Richard Harris
Neighbourhood Watch	Judith Morrice
Police	Judith Morrice
Grass Cutting & Churchyard Maintenance	Graham Fletcher & Richard Harris
Highways maintenance and Fix it Van	Clerk
Reading Room	Zena Coles & Andy Totten
- b. **Playground:**
 - i. **Opening hours notice:** It was noted, Peterborough City Council have agreed to install a notice.
 - ii. **Ownership and responsibilities:** It was noted; Peterborough City Council owns the play equipment and is responsible for managing the playground.
 - iii. **Playground safety training course:** Item withdrawn.
- c. **Regulatory documents:** It was agreed to take advice on proposed changes to Standing Orders. It was agreed to adopt the Code of Conduct.
- d. **Allotments:**
 - i. **Insurance:** It was noted, that the Council could only insure the fencing and water supply pipes.
 - ii. **National Society membership:** It was noted that the Council must retain membership.
- e. **Fix it Van:** It was noted; the van will carry out repairs and maintenance work for up to one hour at a time.
- f. **Highfield Road:** Undesirable visitors. It was agreed to carry item over to next meeting and invite PC Mcallum to address the council. **Action - Clerk.**

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- g. **Declaration of Councillors' Interests:** Members' completed declarations, received for forwarding to Peterborough City Council.
 - h. **Notice Boards:** It was agreed to display Councillors' and Clerk's telephone numbers and email addresses. **Action - Clerk.**
 - i. **Village Design Statement:** It was agreed to research existing materials. **Action - Judith Morrice.**
10. **Village Matters - for discussion only.**
- a. **Minerals and Waste Report:** It was noted; there were no matters that affected the parish.
11. **Correspondence.**
- a. **Peterborough City Council:**
 - i. **Anti social behaviour information:** noted.
 - ii. **Forward Plan:** noted.
 - iii. **Provision for Gypsies and Travellers:** noted.
 - iv. **Licensing Act, Policy consultation:** noted.
 - v. **Neighbourhood Councils, delegations:** It was agreed to make no comments.
 - vi. **Weight Restrictions on B1443:** noted.
 - b. **Nalc/Cpalc:**
 - i. **Fire Service Questionnaire:** noted.
 - ii. **Right to Build, document:** noted.
 - iii. **Council Tax consultation:** noted.
 - c. **Heritage Lottery Fund, Funding opportunities talk:** It was agreed to advise Bainton Reading Room to approach the fund.
 - d. **Police:**
 - i. **Enquiry Office opening hours:** noted.
 - ii. **Rural Panel, priorities update:** noted.
12. **Date of next meeting.**
7.30pm on Tuesday 2nd November 2010.
13. **Meeting Closed.**
The meeting was declared closed at 9.40pm.
14. **This is a true record of the meeting held on 7th September 2010.**

Signed.....

Date.....